

Ruthven Apple Festival

CRAFT BOOTH APPLICATION 2011

Preparation is under way for the 32nd annual Ruthven Apple Festival taking place at Colasanti's Tropical Gardens on **September 24 and September 25, 2011**. I would like to thank all those who participated in the 2010 festival. As a result of your participation, we were able to again contribute to Community Living Essex County in support of people with an intellectual disability.

Your application and payment in full must be submitted by AUGUST 5, 2011. Cheques may be post-dated as late as August 5, 2011. Applications received past the due date will be subject to a 25% increase in booth fees. There will be a charge of \$45 for NSF cheques.

Cancellation Policy: Booth fees will not be remitted for cancellations received after the August 5, 2011 deadline. Your payment will be considered a donation and a charitable tax receipt will be issued.

In order to accommodate the needs of our vendors our lot sizes and fees are as follows:

(Measurements must be divisible by 5 foot)

Food Booth: \$700.00- includes hook up to electricity and water

Craft Booth: Frontage x Depth x \$1.00 = amount to pay (e.g. 10 x 10 x \$1.00 = \$100.00)
(FRONTAGES) can be from 10' up to 45' ... (DEPTHS) can be 10' up to 25'
Lot sizes must accommodate the TENT PEG EXTENSIONS plus your DISPLAY.
NO LOT SIZE WILL BE LARGER THAN 45 x 25 in the main ground area
NO TENT WILL BE LARGER THAN 40' X 20' !

Craft Booth: Frontage x Depth x \$1.20 = amount to pay (e.g. 10 x 10 x \$1.00 = \$120.00)
with Hydro (FRONTAGES) can be from 10' up to 20'... (DEPTHS) can be 10', 15', and 20'

We can only accommodate a limit of 6 tents, depending on size. You MUST need hydro!

Our annual Donation tent will be going again this year. Thanks to all the vendors who willingly donate an item to be sold in order to raise funds for Community Living. We would greatly appreciate vendors dropping off their donated item at check in time on the Friday night! THANK YOU!

1. Vendors must include tent peg extensions and display within your lot size.
Add 5 feet to your tent size to accommodate pegs i.e. if tent is 15 x 15 and pegs extend out you will then require a 20 X 20 lot.. LANES MUST BE KEPT CLEAR.
2. This will be a **two-day outdoor event (RAIN or SHINE)** and you will be required to pay for and stay for the two days. **Att- Only Service Dogs will be allowed into festival grounds.**
3. Vendor hours of operation: (Saturday -9:00 am - 6:00 pm) (Sunday -10:00 am - 6:00 pm)

Cashed cheques will confirm your entry. **Confirmation letters** will be issued the first week of September. If you have any questions or require further information, please contact my voice mail at **(519) 776-6483, extension 239.**The Ruthven Apple Festival Steering Committee will review all application forms.

Thank you. Jackie Barraco, Co-Chair- Ruthven Apple Festival Steering Committee

Ruthven Apple Festival CRAFT BOOTH APPLICATION 2011

DEADLINE FOR APPLICATIONS, WITH PAYMENT, IS AUGUST 5, 2011

Confirmation letters will be issued the first week of September 2011
PLEASE PRINT

Name of Business: _____
Vendor's Name: _____
Address: _____ City: _____
Postal Code: _____ Telephone :() _____ Email _____

1. Do you sell handmade crafts? Yes ___ No ___

Do you sell commercial/manufactured products? Yes ___ No ___
COMMERCIAL SPACE IS VERY LIMITED. No tent larger than 40 x 20

2. Please list/describe all the items that you will be selling or the service provided.
Only those items listed may be sold. Attach a separate sheet if necessary:
**Absolutely, NO Knives, pipes-drug paraphernalia or other objectionable objects,
real or decorative.**

This is a family festival!

3. Do you display from a: Tent ___ Van ___ Trailer/size? _____ Table ___
We **DO NOT** supply tents, chairs or tables. Please contact *Festival Tent & Party Rentals*
directly at (519) 737-9200 or e-mail info@festivaltent.com for more information.

4. Required lot size: FRONT of tent _____ x DEPTH of tent _____ x \$1.00 for craft = _____
Lot **MUST** include tent, peg extensions plus display. **No lot larger than 45 x 25**

5. Do you require hydro? Yes ___ No ___ (110 voltage ONLY) **Limited hydro available!**
(To be reviewed) FRONT of tent _____ x DEPTH of tent _____ x \$1.20 for hydro = _____

6. Do you carry liability insurance? Yes ___ No ___ Who is your carrier? _____

- This will be a **2 day outdoor event** and you will be required to pay for and stay for the 2 days.
- **Vendor hours of operation: Saturday 9:00 am - 6:00 pm, Sunday 10:00 am - 6:00 pm**
- NOTE: All lot sizes **MUST** be in 5 foot increments i.e.,: 15X10, or 25X15 etc....no 12X12 etc
- Tents, plus pegs and your display **MUST** be within the painted lines
- We are an outdoor event. **RAIN or SHINE !**We recommend you have overhead protection

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Amount remitted \$ _____ Payment needs to be received to be accepted.

Cancellation Policy: Booth fees will not be remitted for cancellations received after the August 5th, 2011 deadline. Your payment will be considered a donation and a charitable tax receipt will be issued. This policy also applies to cancellation of the Ruthven Apple Festival due to reasons beyond the control of the Ruthven Apple Festival Steering Committee

“In consideration of the foregoing, I, for myself, my executors, administrators, and assigns, do hereby release and forever discharge the Ruthven Apple Festival and committee, volunteers, other sponsors and organizers for all claims of damage, action and causes of action whatsoever, in any manner arising out of or related to my participation in the Ruthven Apple Festival. Further, hereby grant full permission to any and all of the foregoing to use any photograph, videotape, film, motion picture or record of my participation.”

The Ruthven Apple Festival Steering Committee requests that all exhibitors keep their lots clean, and bag their garbage and flatten and secure their recyclable cardboard and deposit in recycling bins at the end of each day.

NO ONE IS TO SLEEP IN THE VENDOR AREA.

Reminder: Only working dogs will be allowed into festival grounds

I agree to all the terms on pages one, two and three and understand the above

Signature Date

All applications will be reviewed by the Apple Festival Steering Committee. Their decision will be final.

PLEASE FILL OUT THIS APPLICATION AND RETURN IT BY AUGUST 5, 2011

MAKE YOUR CHEQUE PAYABLE TO: “Community Living Essex County “

MAIL TO: The Ruthven Apple Festival
P.O. Box 431
Ruthven, Ontario N0P 2G0

The Ruthven Oddfellows `and Friends will host a buffet breakfast on Saturday 7:30 am - 10:00 am in Colasanti’s Tropical Gardens

All proceeds benefit Community Living Essex County: Thank you!

For Ruthven Apple Festival Committee Use Only

Date application received: _____
Cheque #: _____
Order received: _____
Lot #: Confirmation #: _____

Please note: For those with Food type items please complete Health Unit Food Vendor Application form

Equipment Information *(Types and numbers to be supplied)*

Cold Storage: _____

Utensil Washing: _____

Hot Holding: _____

Hand Washing: _____

Cooking: _____

Set Up Date *(for pre-opening inspection)*: _____ Time: _____

Applicant Signature: _____ Date: _____

Reviewed and Approved by: _____ Date: _____

If you have any questions or concerns regarding this application, contact the Windsor-Essex County Health Unit at:

Environmental Health Department
1005 Ouellette Avenue
Windsor, Ontario
N9A 4J8

Leamington Sub- Office
215 Talbot St. East
Leamington, Ontario
N8H 3X5

Phone: (519) 258-2146
Fax: (519) 258-6003

Phone: (519)326-5716
Fax: (519)326-4642